

Quality Machining, Welding  
Field Services, Mechanics  
CWI/NDT Services, Black  
Cat Wear Parts & Service



Pro Line Machining, LLC  
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WY 82717

24/7

Date: \_\_\_\_\_

I, \_\_\_\_\_, have received and accepted all responsibility to maintain the assigned equipment which is necessary to carry out my job responsibilities. It is the responsibility of myself to maintain these items in good repair and keep track of their whereabouts. All transferred, lost, or damaged equipment must be immediately reported to the employee's director/supervisor. Proline Machining will pay for normal wear and tear, equipment defects, and general maintenance.

The employee will be charged the replacement value or repair cost for any item damaged, lost, or stolen. The employee will be given 60 days after reporting a lost item to locate the item before they must pay for the item. This payment will not be refunded if the item is located by the employee beyond the 60 day period. If employee is to quit or get terminated and can not return tooling/equipment the cost will be taken out of their last pay check.

By signature below, employee acknowledges that he/she has reviewed this equipment responsibility form, and accepts the condition set forth as related to the equipment described below. Assigned Equipment includes as follows (Include SIN if applicable):

Noted defects or Damages at time of acceptance:

Employee Printed Name \_\_\_\_\_

Employee Signature \_\_\_\_\_

Supervisor Printed Name \_\_\_\_\_

Supervisor Signature \_\_\_\_\_

Date \_\_\_\_\_